

SPENCER TOWNSHIP RESOLUTION No.: 2023 - 4

Establishment of Mileage Reimbursement Policy and Rate

WHEREAS, the State Board of Accounts is of the audit position that a fixed amount for travel allowance should not be paid. The prescribed method is to reimburse the employee for travel on the basis of a claim filed on Mileage Claim, Form 101.

WHEREAS, the Spencer Township Trustee Advisory Board needs to set the amount for mileage reimbursement for Township Trustee for use of their personal vehicles for work related trips.

WHEREAS, the rate for reimbursement of mileage expenses for the use of the Township Trustee's private vehicle for travel expenses incurred on Township business shall be the same rate established and approved by the State of Indiana, and as established from time to time by the Indiana Department of Administration and State Budget Agency, effective May 1, 2022, and thereafter until modified or amended by the Spencer Township Advisory Board;

Now, therefore, be it resolved:

Section 1. The Township Board hereby adopts a mileage reimbursement at the same rate established and approved by the State of Indiana.

Adopted this 10 day of JANUARY, 20 23.


President


Secretary


Member

Attest: 
Tanner M. Resch - Trustee